



WEST AFRICAN HEALTH ORGANIZATION
ORGANISATION OUEST AFRICAINE DE LA SANTE
ORGANIZAÇÃO OESTE AFRICANA DA SAÚDE

NOTICE OF EXPRESSION OF INTEREST

(Individual Consultant Services)

Reference No ICS/ADMI-WAHO/2025/50

TITLE: Recruitment of an individual consultant Project Coordinator of the CG7 Strategic Initiative for the Strengthening of Integrated Laboratory Systems Regional Initiative – West Africa (WARIL) on behalf of the Institut Pasteur de Dakar

1- Introduction

The Institut Pasteur de Dakar (IPD) is a private non-profit foundation of public utility in West Africa. It is at the forefront of the fight against infectious diseases.

Among its main missions, the IPD is responsible for, among other things: scientific research; health protection and promotion; providing expertise in public health; provide high-quality services ranging from clinical diagnosis; to human vaccination, food safety testing and the production of human vaccines.

The West African Health Organization (WAHO) is the specialized institution of the Economic Community of West African States (ECOWAS) in charge of population health. Article III, the Protocol establishing WAHO of 9 July 1987 aims to provide the highest level of health care services to the populations of the sub-region on the basis of harmonization of Member States' policies, pooling of resources and cooperation between Member States and third countries with a view to finding collective and strategic solutions to the problems of health care. health problems in the subregion.

The Institut Pasteur de Dakar has signed a framework financing agreement (FA) with the Global Fund to Fight AIDS, Tuberculosis and Malaria (FA) 202400455 to implement the CG7 Strategic Initiative for the Strengthening of Integrated Laboratory Systems Initiative Regional Initiative – West Africa (WARIL).

As part of the implementation of the project, the Institut Pasteur de Dakar has signed a collaboration agreement with the West African Health Organization (WAHO) to ensure the coordination at the regional level of the strengthening of policies and regional data-sharing platforms for ECOWAS member countries.

In connection with this initiative, a regional digital platform is being designed (WALIP, West African Laboratory Informatized Platform) to strengthen interactions between Member States and promote the sharing of surveillance data.

To facilitate the coordination of the implementation of this initiative and in application of the collaboration agreement signed, it is agreed between WAHO and the Institut Pasteur de Dakar that WAHO will provide WAHO with an individual consultant Coordinator.

It is in this context that this notice of expression of interest is launched.

2- Objective

The mission aims to coordinate the implementation of the Global Fund project within the region ECOWAS.

3- Duration, duty station and nature of the contract

The contract is for a period of one year, renewable for a period not exceeding 31/12/2026 and on the basis of a satisfactory performance evaluation.



To this end, clear performance evaluation indicators will be defined and annexed to the contract. The Institut Pasteur and WAHO reserve the right to terminate the contract if the consultant's annual evaluation is not deemed satisfactory. However, the decision to continue or terminate the contract must be subject to the non-objection of the Global Fund.

The contract is a fixed-rate remuneration contract.

The consultant will be based at WAHO headquarters and his contract will be signed by the Institut Pasteur in Dakar. The consultant's remuneration will be paid by the Institut Pasteur de Dakar.

WAHO's expertise is requested to support the Institut Pasteur de Dakar in the recruitment process of the Consultant.

4- Consultant Profile

Qualifications:

Diploma:

Master's degree in public health or community health: Master I (BAC+4) or Master II (BAC+5) with communication skills

Experiment:

- At least 10 years of professional experience (for the holder of a Master's degree) or 15 years (for the holder of a Master's degree) of professional experience in the field of public health, in particular in epidemiological surveillance or health communication, or surveillance of laboratory data, preferably in a project context funded by TFPs and/or international or regional cooperation;
- In-depth knowledge of health systems and public health policies in South Africa the West;
- Proven experience in managing public health projects, including planning, implementation, and evaluation;
- Excellent clinical and biological data analysis skills with technical report writing abilities;
- Ability to work in a team and collaborate with various partners;
- Communication and interpersonal management skills;
- Fluency in French and English (written and oral); knowledge of the third language of ECOWAS would be an asset;
- Experience working at WAHO would be an asset.

5 Missions, roles and responsibilities of the consultant

The Coordinating Consultant will be responsible for improving communication between ECOWAS member countries and will ensure coordination between the public health authorities of ECOWAS Member States, the WAHO platform and the Institut Pasteur de Dakar (IPD) in the context of surveillance and sharing of surveillance data. To this end, he will have to:

- Provide support for the construction and deployment of the IPD/WALIP platform



- Organize country visits, webinar series, and workshops to build capacity and bring together key stakeholders, policymakers, and technical experts to address specific issues related to syndromic surveillance.
- Organize coordination meetings (annual coordination meetings for the Regional Surveillance)
- Organize the annual meetings of the Technical Committee and the Steering Committee.
- Write technical and supervisory reports
- Promoting and strengthening local public health capacities through training and workshops
- To ensure scientific and technological monitoring in order to identify new approaches and Innovations in public health.

6- Content of the Expression of Interest

Eligible individual consultants are invited to express their interest in providing the above-mentioned services.

Interested individual consultants must provide information indicating that they are qualified to provide the services described above: The response to the expression of interest must include:

- A letter of expression of interest specifying the title of the assignment
- A detailed, accurate, dated and signed curriculum vitae highlighting qualifications and experience in carrying out similar assignments, as well as references for verifications.
- Copies of the required diplomas and/or academic certificates and certificates of good performance of the missions.

7- Selection method

The Consultant will be selected on the basis of the Individual Consultant Selection (ICS) method in accordance with the ECOWAS Procurement Code (revised September 2021).

8- Criteria for evaluating the expression of interest

No.	Evaluation criteria	Maximum score
I	Diploma	20
1.1	<p>Have a Master's degree in public health or community health: Master I (BAC+4) or Master II (BAC+5) with communication skills,</p> <ul style="list-style-type: none"> ✓ Master II: 20 points ✓ Master I: 20 points ✓ Less than the level 1 master's degree: 0 points 	20
II	Experiment	



2.1.a	Marking of the Candidate with a Master's degree II: <ul style="list-style-type: none"> • At least 10 years of professional experience in the field of public health, including epidemiological surveillance or health communication, preferably in the context of TFP-funded projects and/or international or regional cooperation; • In-depth knowledge of health systems and public health policies in West Africa; • Proven experience in managing public health projects, including planning, implementation and evaluation; • Excellent data analysis and technical report writing skills. 	70 40 10 10 10
2.1.b	Rating of the Candidate with a Master's degree I: <ul style="list-style-type: none"> • At least 15 years of professional experience in the field of public health, including epidemiological surveillance or health communication, preferably in a context of international or regional cooperation. • In-depth knowledge of health systems and public health policies in West Africa. • Proven experience in managing public health projects, including planning, implementation, and evaluation • Excellent data analysis and technical report writing skills. 	70 40 10 10 10
2.2	Languages <ul style="list-style-type: none"> • Proficiency in an official ECOWAS language • Mastery of a second ECOWAS official 	 5 5
	Total	100

Expressions of interest will be evaluated for all applications and those ranked among the top five who are selected will undergo an interview test at the end of which the best will be invited to negotiate the contract.

In the event of a tie in scores, the consultant with the most relevant experience will be given priority for the ranking.

9- Information, deadline and address for submission of applications

Further information can be obtained during working hours from Monday to Friday from 08:00 to 16:00 at: procurement@diffusion.wahooas.org with copy: isombie@wahooas.org.

This notice will be published on the WAHO (<https://data.wahooas.org/tenders/tenders/list>) website, the ECOWAS website, by the WAHO focal points in each of the ECOWAS countries (websites of the ministries in charge of health), at the ECOWAS resident mission in each country and in a widely circulated newspaper in each country.

Interested persons can access the Terms of Reference and the Notice of Expression of Interest on the WAHO website at the following address: <https://data.wahooas.org/tenders/tenders/list>

The letter of expression of interest must specify the title of the recruitment to which the application is



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submitted. The deadline for receipt of expressions of interest is **31 March 2025 at 11:00 GMT am.**

WAHO will not be liable for any costs or expenses incurred by the individual consultant in connection with the preparation or submission of the expression of interest.

Dr. Melchior Athanase J C. AISSI
Managing director