



WEST AFRICAN HEALTH ORGANIZATION
ORGANISATION OUEST AFRICAINE DE LA SANTE
ORGANIZAÇÃO OESTE AFRICANA DA SAÚDE

SUB-SAHARAN AFRICA WOMEN'S EMPOWERMENT AND DEMOGRAPHIC DIVIDEND REGIONAL PROJECT PLUS (SWEDD+)

NOTICE OF EXPRESSION OF INTEREST

Reference Number: BF-WAHO-BF-447082-CS-INDV

POSITION TITLE: Project Officer for Components 2 and 3 of the SWEDD+ Project

1- Introduction

The West African Health Organization (WAHO) is the specialized agency of the Economic Community of West African States (ECOWAS) in charge of health issues.

Its mandate is to provide high-level health care to the populations of the sub-region. Communicable and non-communicable diseases are the main causes of morbidity and mortality in the region; therefore, disease control and epidemic prevention are among the priorities of the 15 countries of the ECOWAS region and are a central principle of WAHO's activities.

The World Bank has provided grants to ECOWAS for WAHO to implement the Women's Empowerment and Demographic Dividend in Sub-Saharan Africa-Plus (SWEDD+) Project P176693.

It is within the framework of the implementation of this project that WAHO is seeking to recruit a qualified and experienced Project Manager for components 2 and 3 of the project.

2- Main Purpose of the Assignment:

The Project Officer of components 2 and 3 provides strategic, technical and programmatic support to the implementation of the Sub-Saharan African Women's Empowerment and Demographic Dividend plus (SWEDD+) Project within the framework of WAHO's regional interventions in the area of girls' and women's empowerment and the demographic dividend, ensuring the achievement of the objectives of components 2 and 3, which are important work to increase the use of quality health and nutrition services for women, mothers, newborns, children and adolescents, as well as the use of trained health workers at the community level.

3- Duties and Responsibilities:

Under the coordination of the General Coordinator of the Project Management Unit (PMU) of the West African Health Organization (WAHO) and the direct supervision of the Project Coordinator, the Project Officer will assist the Coordinator on a daily basis in the effective and efficient conduct of activities related to components 2 and 3 of the SWEDD+ project at WAHO, in collaboration with the project management team.

Among his or her duties, he or she will be responsible for:

- providing technical support to the SWEDD+ project in WAHO on WAHO's interventions spanning components 2 and 3;
- support the attainment of the objectives of components 2 and 3 allocated to WAHO which are:
 - support the strengthening the legal frameworks – the completion of the regional Guide and Directive on Sexual and Reproductive Health and Rights (SRHR);



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- support the development of adolescent-specific and sensitive modules in the midwife and nursing training curricula;
- support the conduct of advocacy missions at the level of governments and parliaments of ECOWAS, Traditional and Religious Leaders (TRL) for the adoption of the Directive and Guide on SRHR in the ECOWAS region as key partners to lead social and behaviour change and promote gender equality;
- Draw up the annual work plan and budget (AWPB) of the project;
- Develop terms of reference and memoranda for activities;
- Make arrangements for meetings and field missions;
- Prepare correspondence and letters of invitation to be sent to participants for the various activities and meetings;
- Prepare activity and progress reports;
- Prepare follow-up meetings on activities implementation with countries and partners and project implementation agencies;
- Collect information and data from the Project Coordination Units (PCUs) at country level, as well as project partners and implementing agencies;
- Support the Monitoring & Evaluation Unit to populate the project results framework;
- Organize field supervision and monitoring missions;
- Prepare the Technical Committees and Project Regional Steering Committee Meetings;
- Monitor implementation of the recommendations of all meetings;
- Represent the SWEDD+ Coordinator at any meeting in the event of absence or whenever required to do so, within the framework of the implementation of the project.
- Do all other tasks assigned to him/her by WAHO management on gender mainstreaming.

4- Documents to be provided

WAHO now invites eligible individual Consultants ("Consultants") to express their interest in providing the Services. Interested consultants will be required to provide information demonstrating that they have the relevant qualifications and experience to provide the services.

Interested consultants are invited to submit an application package including:

- A letter of expression of interest addressed to the Director General of WAHO with the title of the position in the subject line;
- A recent, dated, signed Curriculum Vitae highlighting the diplomas, training, experience in procurement including the names of projects and donors, skills and abilities of the candidate for the mission;
- A copy of the diploma(s);
- A copy of the attestations/certificates of service done or certificate of work attesting to the candidate's professional experience as mentioned in his/her CV.

Only proven degrees and experience will be considered

5- Qualifications, experience and skills

- Have a Master's degree in Public Health, Epidemiology, Human Resource in health, Economics, Management, Public Policy or Administration.
- A certificate in Project management would be an advantage.
- Have at least 7 years of professional experience.
- Professional experience in World Bank-funded project management would be an asset.



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- Excellent team building and leadership skills in a multicultural setting.
- Strong computer skills (key MS office application, including project management tools) and ability to use information technology as tool and resource.
- Highly organized and self-directed with a positive interpersonal attitude.
- Demonstrated experience working with a wide variety of partners and diverse stakeholder groups.
- Candidate must be from one of the Members State of ECOWAS,
- Proficiency in one of the three working/official languages of ECOWAS: English, French, Portuguese. A working knowledge of a second official language would be an advantage.

6- Selection Method and Procedure

The Individual Consultant will be selected on the basis of the Individual Consultant Selection Method in accordance with the Procurement Regulations for Borrowers Seeking Investment Project Financing (IPF)", Sixth Edition, september 2025 of the World Bank.

Following the call for expressions of interest, a shortlist of qualified candidates will be drawn up. Short-listed candidates will be invited to an oral test to select the best candidate to be invited to the contract negotiation.

7- Criteria for the establishment of the shortlist are

No.	Evaluation criteria	Maximum of points
I	General Qualifications	30
a)	Diploma Master's degree in public health, epidemiology, health human resources, economics, management, public policy or administration	10
b)	General experience Have at least 7 years of professional experience - Seven (7) years of experience: 16 points - More than seven (7) years of experience: 0.5 additional points per year of additional experience up to a maximum of 4 points	20
II	Suitability for the Assignment: Specific Experience	70
a)	Experience in managing projects across all funding	50
b)	Experience in managing projects with World Bank financing	10
c)	Proven track record of working with a wide range of diverse partners and stakeholder groups - 2.5 points per experience up to a maximum of 5 points	5
d)	Computer skills (core MS Office applications, including project management tools) and ability to use information technology as a tool and resource. - 2.5 points per application up to a limit of 5 points	5
	Total	100

In the event of a tie, the consultant with more than one year of professional experience in the management of World Bank-financed projects will be preferred.



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8- Duration, duty station and nature of the contract

The duration of the contract is two (02) years, renewable for a period covering the duration of the active project financed by the World Bank with the available funds and satisfactory annual performance evaluations.

This is a contract that will be financed by the funds available in the portfolio under the financing agreement signed with the World Bank for the SWEDD+ project.

To this end, clear performance evaluation indicators will be defined and annexed to the contract. WAHO reserves the right to terminate the contract if the consultant's annual evaluation is not satisfactory. However, the decision to continue or terminate the contract must be subject to the approval of the World Bank.

The SWEDD+ Project Component 2 and 3 Specialist will be based at WAHO headquarters. He or she will travel throughout the ECOWAS region as required.

9- Other information about the submission

Interested individual consultants can also obtain additional information on the reference documents at the e-mail address below, during working hours, Monday to Friday from 08:00 to 16:00: procurement@diffusion.wahooas.org

They can also download the Terms of Reference or this Notice of Expression of Interest from the WAHO website: <https://data.wahooas.org/tenders/tenders/list>

Interested and suitably qualified individual consultants are invited to express their interest by submitting their applications electronically to <https://data.wahooas.org/tenders/tenders/list>

The deadline for receipt of applications is **24 December 2025 at 10:00 GMT**.

The costs of preparing and sending the expression of interest are the responsibility of the consultant.

Dr. Melchior Athanase J. C. AÏSSI
General director