



Approved
17/06/2022

DEVELOPMENT OF A COMPENDIUM OF BEST PRACTICES IN HEALTH (BPH) FROM THE 4 FORUMS ORGANISED BY WAHO

~~TERMES DE REFERENCE~~

Theme of Reference

~~I. CONTEXTE ET JUSTIFICATION~~

Context & Background

Since the adoption of the Resolution creating the Forum on MPS, by the 14th Assembly of Health Ministers (AHM) in 2014 in Monrovia, Liberia, WAHO has organised four editions, the first in Ouagadougou, Burkina Faso in July 2015, the second in Grand-Bassam, Côte d'Ivoire in October 2016, the third in Accra, Ghana in October 2018 and the last in Praia, Cape Verde in November 2021.

More than 300 BPs were selected and presented at the successive fora, over 200 in oral presentations and over 100 in poster presentations. The main themes covered Reproductive Health, Family Planning with various sub-themes on key components of the health system including governance, leadership, health service delivery, non-communicable diseases, new technologies, PPP, etc.

The different themes and sub-themes covered by the 4 forums and the main recommendations are summarised below (the books of abstracts will be attached):

1) 1ST BPF, OUAGADOUGOU, BURKINA FASO, 29-31 July 2015:

- **Theme:** *"Ending Preventable Mother and Child Deaths in West Africa - What works in Reproductive Health and Family Planning in the following areas:*
- **Sub-themes:**
 - a. *Leadership, Management and Governance;*
 - b. *Health service delivery approaches;*
 - c. *Socio-cultural approaches and advocacy.*
 - d. *Scalability and sustainability of effective practices"*
- **Best Practices shared: 112**
- **Oral Presentations: 81**
- **Poster Presentations: 31**
- **Joint Consultative Committee of Directors Meeting (JCCD): Resolution on Task Sharing adopted by AHM**

2) 2ND BPF, GRAND-BASSAM, CÔTE D'IVOIRE, 26-28 October 2016

- **Theme:** *"Promoting Multi-sectoriality to achieve Sustainable Development Goals related to health Newborn, Child and Adolescent Health-related SDGs"*
- **Sub-themes:**
 - a. *Good Governance and accountability for the Maternal, Newborn, Child, Adolescent and Youth Health (MNCAYH)*
 - b. *Role of Public Private Partnership and IT in MNCAYH*

- c. *Contribution of Traditional Medicine and Research in improving MNCAYH*
- d. *Non Communicable Diseases and MNCAYH*

- **Best Practices shared: 84**
- **Oral Presentations: 48**
- **Poster Presentations: 36**
- **JCCD: Main Recommendation on "ADOLESCENT HEALTH"**

3) **3rd BPF, ACRA, GHANA, 23-25 October, 2018**

- **Theme:** *“Promoting Multi-sectoriality to achieve Maternal, Newborn, Child and Adolescent and Youth (MNCAYH) Health-related Sustainable Development Goals”*
- **Sub-themes:**
 - a. *Best Governance and accountability for the Maternal, Newborn, Child, Adolescent and Youth Health (MNCAYH)*
 - b. *Public Private Partnership and IT in MNCAYH*
 - c. *Contribution of Traditional Medicine in improving MNCAYH*
 - d. *Non Communicable Diseases and MNCAYH*
- **Best Practices shared: 65**
- **Oral Presentations: 42**
- **Poster Presentations: 23**
- **JCCD: Main Recommendation on “MULTISECTORAL COLLABORATION”**

4) **4th BPF, PRAIA, CABO VERDE, 24-26 November, 2021**

- **Theme:** *“Innovations or best practices in universal health coverage or health systems”*.
- **Best Practices shared: 57**
- **Oral Presentations: 31**
- **Poster Presentations: 26**
- **JCCD: Main Recommendation on “UNIVERSAL HEALTH COVERAGE”**

These forums made it possible to share important best practices, some of which were identified by the countries as priorities for improving the implementation of their health programmes. However, it was felt that it would be useful to help country health actors to access a more complete description of the best practices found to be relevant in order to make the best use of the methodology and the results of these practices.

Such work was done on the best practices presented at the second forum held in Grand-Bassam, Côte d'Ivoire. This will serve as a basis for the best practices from the other three forums.

Therefore, it is envisaged to recruit two individual Consultants to work in tandem to develop a Compendium on the best practices presented at the fora by fully drafting them in collaboration with the authors concerned. They will also propose a dynamic publication mechanism for the Compendium through the WAHO website and a Special Journal.

The present Terms of Reference are drawn up to justify the recruitment of the two individual Consultants and to determine the objectives, expected results, methodology and provisional timetable.

II. OBJECTIVES

Overall Objective:

The overall objective is to accelerate the implementation of member countries' priority health programmes through the replication or scaling up of existing published best practices.

Specific Objectives:

The consultancy mission will have to:

1. Evaluate the abstracts presented at the 2015, 2016, 2018 and 2021 forums on the basis of the relevant criteria and select those with a proven potential for large-scale implementation or contribution to scientific knowledge;
2. Organise a complete and structured rewrite of the selected abstracts in collaboration with the authors concerned;
3. Develop a Compendium of selected best practices, easy to use by country stakeholders;
4. Propose a publication format for the Compendium developed on the WAHO website and in a Special Journal.

III. EXPECTED RESULTS

- The best abstracts presented during the forums are rigorously selected and validated by a Scientific Committee set up by WAHO;
- A rewriting of the selected abstracts in the form of scientific articles is validated by the Scientific Committee set up by WAHO;
- The Compendium of Best Practices is elaborated and validated by the Scientific Committee set up by WAHO;
- The structure of a Portal on the WAHO website and a Special Journal are validated by the Scientific Committee set up by WAHO.

IV. METHODOLOGY

- WAHO will recruit two consultants in accordance with ECOWAS procurement rules;
- At the same time, a Scientific Committee will be set up whose responsibility will be to validate the work of the consultants;
- Virtual meetings will be organised by WAHO to facilitate exchanges between the consultants and the members of the Scientific Committee and the validation of the various stages;
- WAHO will provide the Consultants with all the documentation required for this purpose.

V. SPECIFIC RESPONSIBILITIES

The Consultants will work in close collaboration with the Technical Coordinator of the Forum to support WAHO's internal planning. They will have to contact members of WAHO Planning Committee, the Scientific Committee and authors of abstracts to ensure proper planning and arrangements in advance.

The Consultants shall achieve the following tasks:

- Develop a technical and financial proposal for conducting the development of a Compendium of selected Best Practices;
- Validate the criteria for the selection of relevant abstracts;
- Proceed the selection of relevant abstracts and validate them;
- Conduct rewriting process with all concerned authors on the basis of the existing guidelines of documenting best practices or the format of scientific articles;
- Develop and validate a draft Compendium of best practices;
- Propose and validate a format for WAHO Web Portal for the Compendium and a Special journal.

VI. QUALIFICATIONS AND EXPERIENCE:

1. Advanced university degree in Business Administration, Public Health, International Development or a requisite relevant field;
2. At least a 5-year experience in planning and implementing technical consultations, forums and / or high level meetings;
3. Proven experience in evaluating health programmes, writing scientific articles and facilitating experience sharing;
4. Demonstrated ability to coordinate multiple stakeholders and multidisciplinary team to achieve fixed-term goals;
5. Knowledge of best practices in reproductive health, family planning and other public health field;
6. Ability to speak and write fluently in one of the ECOWAS Community languages;
7. Competence in a second ECOWAS Community language is an advantage;

VII. DURATION OF ASSIGNMENT

The activity will last for 30 days of work over 8 weeks including the contract with selected expert(s).

VIII. DELIVERABLES

Activity	Period (March-April 2022)					
	W-1	W-2	W-3	W-4	W-5	W-6
Submit technical and financial proposals						
Virtual meeting to validate methodological tools including criteria for abstracts selection, format of the article						
Conduct re-writing comprehensive article from selected abstracts						
Virtual meeting to validate articles and the Compendium of best practices						
Develop a Web Portal for the Compendium of best practices						
Virtual meeting to validate Web Portal for the Compendium of best practices						
Finalizing and submitting all outcomes including the final report taking into account feedback						